



P.O. Box 900,
Radcliff, KY 40159-0900
www.aboundcu.com

Subordination Requirements Checklist

The following documents may be faxed to 502-576-6891, or emailed to mortgageservicing@aboundcu.com

1. ____ Signed and dated Borrower's Authorization
2. ____ 1003/Form 65
3. ____ 1008, Underwriting Transmittal
4. ____ Verification of Income
5. ____ Current Home Appraisal
6. ____ Title Commitment Current within 30 days
7. ____ Subordination Agreement, prepared by requesting lender. Dollar amount and signature request need to be on the same page.
8. ____ Fed Ex number if you would like the subordination agreement sent back by FedEx.

Upon receipt by Abound of the \$150.00 processing fee, the submission will be reviewed for approval and executed subordination agreement returned to the requesting lender.

Allow 5 - 7 business days for signed subordination agreement.

The documents may also be sent directly to the mortgage servicing department, along with the \$150.00 processing fee to the address above, or the overnight address below.

Abound Credit Union
Mortgage Servicing Department
3939 S Dixie Blvd
Radcliff KY 40160